| Transmittal Office of Administrative Hearings (OAH) | Number: 95-33 +-----| Procedures Transmittal Date: September 28, 1995 +------|Distribution: ALB OAH Staff [X] UPS ALJS/ [X] Upstate LDSS [X] Subject: SUP ALJS [X] Home and Community-Based Services Waivers NYC OAH Staff [X] MA ALJS/ [X] NYC Agencies [X] MA SUP ALJS [X] (MA,OMR,OMH only) -----+

As a follow-up to Sharon Silversmith's memorandum, regarding 95 LCM-70 HCBS/TBI Waiver, dated July 12, 1995, coding procedures for statewide requests pertaining to the Home and Community-Based Services Waiver programs administered by the Department of Health and Office of Mental Retardation and Developmental Disabilities are set forth below.

> <u>HCBS/TBI Waivers</u> - (Discontinuance or Denial of participation in the Home and Community-Based Services Waiver program for individuals with traumatic brain injuries)

| NYC Agency: | NMAP/DOH1 |
|-----------------|-----------|
| Upstate Agency: | LDSS/DOH1 |
| Category: | MA |
| Subcategory: | None |
| Issue Code: | 293 |
| Action: | Disc/Deny |

<u>HCBS/DD Waivers</u> - (Discontinuance or Denial of participation in the Home and Community-Based Services Waiver program for individuals with developmental disabilities)

| NYC Agency: | NMAP/OMR1 |
|-----------------|-----------|
| Upstate Agency: | LDSS/OMR1 |
| Category: | MA |
| Subcategory: | None |
| Issue Code: | 294 |
| Action: | Disc/Deny |

Please refer to the July 12, 1995 memorandum, particularly the two-page fact sheet attachment for a summary of the programs administered by the Health Department and OMRDD. Also, note that notices are rendered by the Health Department or OMRDD. Telephone requests should be coded, entered into the FHIS system UNAPPROVED, and brought to the attention of William Garren in our NYC Regional Office at 80 Centre Street or Louise Finkell at Albany Central Office by providing either of them with a screenprint. Be sure to note in the Comments, "Request referred to William Garren (or Louise Finkell)." Correspondence or Fax requests need not be entered into FHIS but can be given directly to Mr. Garren or Ms. Finkell. All HCBS-related requests will in turn be shared with Phil Nostramo for a final determination as to whether the issue is hearable. Any questions can be referred to Sue Fiehl at (518) 473-4779. If you have not retained your copy of the July 12, 1995 memorandum, please obtain one from your supervisor.

Mark Lacivita, Director of Administration Office of Administrative Hearings